



UNIVERSIDADE DOS AÇORES

REITORIA

Notice No. 30/2023

Call for Access and Admission to the Doctorate Program in Economic and Management Sciences

In accordance with Article 17 of the General Regulation for Doctorate Programs of the University of the Azores, it is announced that applications for the Doctorate Program in Economic and Management Sciences are open on the Ponta Delgada campus.

1. Vacancies

- 5 (Economics specialty);
- 5 (Management specialty).

2. Access conditions

The following can apply for the cycle of studies leading to a doctoral degree:

- a) Holders of a master's degree, or legally equivalent qualifications.
- b) Holders of a bachelor's degree, or legally equivalent qualifications, that have a particularly relevant academic or scientific curriculum, recognized by the Scientific Council as attesting the capacity to carry out this doctorate.
- c) Holders of a school, scientific or professional curriculum that is recognized by the Scientific Council as attesting the capacity to carry out this doctorate.

3. Application Submission

3.1. Applications will be processed according to the following schedule:

Unique phase	
Call for candidates	From 10 th July to 4 th August 2023
Admissibility check	Until 25 th August 2023
Selection and ranking of the candidates	Until 5 th September 2023
Scientific Council approval	Until 7 th September 2023
Disclosure of results	Until 11 th September 2023
Registration and enrollment	From 12 th to 15 th September 2023



UNIVERSIDADE DOS AÇORES REITORIA

3.2. The submission of applications will be carried out exclusively electronically at <https://infoestudante.uac.pt/nonio/security/login.do>, and it must be accompanied by the following documents:

- a) Duly completed application form.
- b) Identification document (mandatory only for foreign candidates).
- c) Motivation letter.
- d) Detailed *curriculum vitae* (that allows a judgment of merit or preference).
- e) Certificate(s) of qualifications, issued by the competent entity, with an indication of the grades obtained by discipline and the final average of the degree.
- f) Curriculum evidence.
- g) Final work theme.
- h) Field of knowledge and specialty.
- i) Field of Science and Technology (FOS classification).
- j) Final work title, even if provisional.
- k) Keywords.
- l) Language in which the final work will be presented.
- m) Name(s), nationality, and affiliation of the advisor(s).
- n) Declaration of acceptance of the advisor(s).
- o) Work plan and respective schedule according to the normal duration of the doctorate program.
- p) Financing sources, if applicable.

Note 1: Whenever the documents mentioned above are in a foreign language other than Spanish, French or English, the translation into Portuguese must be presented by a translator recognized by the Portuguese diplomatic representation.

Note 2: A candidate can submit two applications, one for each area of specialization (economics or management) and for this purpose must submit two independent forms, which will lead to two applications, with the respective application fee on each one.

3.3. Uploading documents and certificates via the Internet portal is mandatory and does not exempt the delivery of original or duly authenticated documents to the Academic Services of the University of the Azores, whenever they deem to be necessary.

3.4. All documents proving qualifications obtained abroad must be authenticated by the official education services of the respective country and recognized by the Portuguese diplomatic or consular authority, or carry the Hague Convention apostille, and the same must happen to the documents' translations whose original language is not Spanish, French, or English.



UNIVERSIDADE DOS AÇORES

REITORIA

4. Application fee and tuition

4.1. The application fee is €70 (non-refundable). Its payment should preferably be made by ATM (payment details are generated after the application is sent). The payment can also be made in person at the treasuries of the University of the Azores in Ponta Delgada or Angra do Heroísmo.

Only applications whose payment has been made within the application deadline will be considered valid.

4.2. Candidates who prove to be residing abroad must make the payment within the deadline by bank transfer, and for this purpose must contact the Academic Services through the address queroestudar@uac.pt, or by credit card, in a safe and secure manner, without additional costs. The proof of payment must be attached to the registration form.

4.3. Enrolling in this doctoral program requires the payment of a fee of 2,535.00 euros (two thousand five hundred and thirty-five euros).

5. Admission and ranking of the candidates

5.1. Candidates will be ranked based on the application of the following criteria:

- a) Academic curriculum, in particular the areas and classifications of the master's and bachelor's degree (50%);
- b) Scientific curriculum, in particular research experience and publications (10%);
- c) Professional experience (10%);
- d) Work plan (30%).

5.2. The evaluation of the candidates' curriculum and professional experience will be carried out based on the criteria set out in the attached grid (Annex I).

5.3. Whenever the number of applications is equal to or less than the total number of vacancies, and once the admission conditions have been verified, the candidates will not be ranked. The results will be presented in alphabetical order.

6. Disclosure of results

6.1. The results of the applications are published on the WEB portal of the University of the Azores.

6.2. The submission of complaints takes place within three working days following the posting of the results referred in the previous number, using a specific form available at <http://servicosonline.uac.pt>.

6.3. The result of the complaints is published on the WEB portal of the University of the Azores.



UNIVERSIDADE DOS AÇORES REITORIA

7. Registrations/Enrollments

Registration and enrollment take place within the indicated deadlines. Non-enrolled students will not be authorized to attend classes.

8. Additional information

For obtaining additional information, the General Regulation of Doctorate Programs of the University of the Azores, available on the WEB portal of the University of the Azores (<https://uac.pt/regulamentos>), should be consulted.

Ponta Delgada, 17th April 2023.

The Vice-Rector for Teaching and Academic Management,

Suzana Nunes Caldeira



UNIVERSIDADE DOS AÇORES
REITORIA

Annex I

Notice for the Call for Access and Admission to the Doctorate Program in Economic and Management Sciences

Ranking grid

Criterion	Criterion Weighting PC ⁽¹⁾ (%)	Indicators (each scored between 0 and 200 points)	Indicator Weighting PI (%)
Academic Curriculum (CE)	50%	CEI1 - Classification of the bachelor's degree (10 points for each value obtained in the final classification).	30%
		CEI2 - Classification of the master's degree (10 points for each value obtained in the final classification).	50%
		CEI3 - Other academic training that confers a degree (considering quantity, duration, and framework in the subject area of the Doctorate Program).	10%
		CEI4 - Other non-degree academic training (considering quantity, duration, and framework in the subject area of the Doctorate Program).	10%
Sum =			100%
Scientific Curriculum (CC)	10%	CCI1 - Technical-scientific production in the subject area of the cycle of studies or in related areas: books, chapters in books, articles in scientific journals and in proceedings of scientific events, and participation in conferences, congresses, and other scientific and professional forums (considering quantity, originality, diversity, scientific and/or professional autonomy).	30%
		CCI2 - Participation in scientific and/or professional projects in the subject area of the cycle of studies or in similar areas: participation in scientific and/or professional projects, with national, international, public, or private funding and in non-funded projects (considering the candidate's involvement and the quantity and quality of projects - national or international).	30%
		CCI3 - Communications presented in scientific congresses and colloquiums and other relevant scientific activity of the cycle of studies or in related areas (award and scholarship juries, integration of research units).	20%



UNIVERSIDADE DOS AÇORES
REITORIA

		CCI4 - Participation in technical-scientific dissemination activities, technological, business, and social innovation, knowledge, and technology transfer (considering the duration and scope of the function and framework in relation to the subject area of the cycle of studies).	20%
Sum =			100%
Professional Experience (EP)	10%	EPI1 - Professional experience (considering the relevance of the professional activity and the duration of the respective exercise).	70%
		EPI2 - Attendance of professional training actions that do not confer an academic degree, including internships in the context of work (considering quantity, duration, and framework in the subject area of the course).	20%
		EPI3 - Other relevant professional activities in the subject area of the cycle of studies (considering participation in professional associations and orders and in undifferentiated projects that respond to societal challenges).	10%
Sum =			100%
Work plan (PT)	30%	PTI - Evaluation of the work plan proposed by the candidate (considering the innovation of the work proposal, clarity, and suitability within the scope of the cycle of studies).	100%
Sum =			100%

⁽¹⁾ Criterion weighting contained in point 5.1. of the Notice.

Classification of the Academic Curriculum (0 – 200 points):

$$CE = (CEI1 \times PI) + (CEI2 \times PI) + (CEI3 \times PI) + (CEI4 \times PI)$$

Classification of the Scientific Curriculum (0 – 200 points):

$$CC = (CCI1 \times PI) + (CCI2 \times PI) + (CCI3 \times PI) + (CCI4 \times PI)$$

Classification of the Professional Experience (0 – 200 points):

$$EP = (EPI1 \times PI) + (EPI2 \times PI) + (EPI3 \times PI)$$

Classification of the Work Plan (0 - 200 points):

$$PT = PTI1 \times PI$$

Final classification (0 – 200 points):

$$Final\ classification = (CE \times PC) + (CC \times PC) + (EP \times PC) + (PT \times PC)$$